

Michael's Woodshop
2022-23 Pack & Den Pinewood Derby Sessions
Rules & Responsibilities
Revised August, 2022

Please bring a set of your Pack # patches. All Packs or Dens holding a PWD session get their Pack # patches posted on the wall of Michael's Woodshop!

A Pack or Den Pinewood Derby Session is a great way for Cub Scouts to build their cars. Before scheduling a Session, please review the following rules and responsibilities to confirm that this event will meet your needs.

1. Weekend sessions can be scheduled for Full Pack Sessions (up to 4 hours, 18 to 28 participants) or 1/2 Pack Sessions (up to 2 ½ hours, 10 to 16 participants). Weeknight sessions can be scheduled for Den Sessions (up to 2 ½ hours, 6 to 10 participants).
2. Packs and Dens must provide a Shop Assistant to help coordinate activities throughout the session. The Shop Assistant will ACTIVELY assist in the shop for the duration of the session (check-in, shop safety briefings and assisting Scouts throughout the process).
3. Work Flow Rate: Pack Sessions - four Cub Scouts every 30 minutes; Den Sessions – three Cub Scouts every 30 minutes. Target completion time is 45 minutes, which is adequate for most car designs. To avoid overcrowding in the shop, we will have a maximum working time of 1 hour per car. Please encourage your participants to avoid complex car designs as they may not have sufficient time to complete their work.
4. Scheduling: The Pack/Den is responsible for scheduling Cub Scouts into time slots AND is responsible for adhering to the schedule. No Cub Scouts should be scheduled during the last half hour of the scheduled session as this time is set aside to allow Cub Scouts to complete their cars and for cleaning up. Adhering to the schedule is necessary to maintain shop safety and improves the experience for all participants. Cub Scouts should arrive a few minutes before their scheduled start time and should depart promptly upon completion.
5. At least 1 week in advance of your session, a copy of your attendance schedule must be emailed to PinewoodDerby.CWBS@gmail.com (minor last minute changes are expected). If you are using a sign up application (e.g., SignUpGenius) you may provide access to the application in lieu of emailing your schedule.
6. PLEASE VERIFY YOUR DISTRICT'S RULES ABOUT RE-DRILLING AXEL HOLES. Our process includes a work station to re-drill axel holes (instead of using the pre-cut slots). Some Districts permit this BUT SOME DISTRICTS DO NOT. We can remove this work station if your District does not allow re-drilling. Due to the number of Districts, Michael's Woodshop is not able to provide guidance on these rules.
7. Adult Car Building: The primary purpose of PWD Days is to provide assistance and shop time for Cub Scouts to build their cars. Adults may build their own cars (and should be scheduled in a time slot like a Cub Scout). Adults need to be aware that volunteer time and tool use will be prioritized for use by the Cub Scouts. Adults needing assistance are welcome to build a car "alongside" their Cub Scout in the same time slot.
8. Coordinators should share the [PWD Participant Information link](#) with all parents/leaders before the event.