

Michael's Woodshop

Pack/Den Pinewood Derby Sessions

Rules & Responsibilities

Revised Nov, 2020

Bring a set of your Pack # patches. All Packs or Dens holding a PWD session get to post their Pack # patches on the wall of Michael's Woodshop!

A Pack or Den Pinewood Derby Session is a great way for Units to build their pinewood derby cars. Before scheduling your Session, please review the following rules and responsibilities to confirm that this event will meet the needs of your Unit. Please read carefully as this year's process includes changes due to Covid-19. Packs should forward the [Covid-19 Safety Guidelines](#) to all participants. Please let us know if you prefer a PDF version of this document and the referenced Pre-Event Screening Checklist.

1. Weekend sessions can be scheduled for Full Day Pack Sessions (8 hours, up to 30 participants) or Half Day Pack Sessions (4 hours, up to 16 participants). Weeknight sessions can be scheduled for Den Sessions (2 to 2 ½ hours, 6 to 10 participants).
2. Packs and Dens must provide a Shop Assistant to help coordinate activities throughout the session. The Shop Assistant will ACTIVELY assist in the shop for the duration of the session (check-in/health check, shop safety briefings and assisting Scouts throughout the process).
3. Work Flow Rate: Under our current Covid-19 safety guidelines, we can accommodate two Cub Scouts every 30 minutes. Please modify your work schedule as appropriate for Scouts who may need more time. Target completion time is 45 minutes, which is adequate for most car designs. To minimize the number of people in the shop, we will have a maximum working time of 1 hour per car. Please encourage your participants to avoid complex car designs as they may not have sufficient time to complete their work. In addition, we are asking that adults/parents refrain from building cars this season. Exception: Adult novices/first time builders who need assistance may build their own car alongside their Cub Scout using the same scheduled time slot.
4. The Pack is responsible for scheduling Cub Scouts into time slots (two every 30 minutes) AND is responsible for adhering to the schedule. (Three siblings may be scheduled in a single 30 minute time slot). Adhering to the schedule is necessary to maintain shop safety and improves the experience for all participants. Cub Scouts should arrive a few minutes before their scheduled start time and should depart promptly upon completion.
5. A copy of your attendance schedule must be emailed to MichaelsWoodshop.CWBS@gmail.com 48 hours in advance of your session (last minute sign ups/changes are fine). If you are using an electronic sign up application (e.g., Sign Up Genius) you may provide access to the application in lieu of emailing your schedule.
6. PLEASE CHECK YOUR DISTRICT'S RULES ABOUT RE-DRILLING AXEL HOLES BEFORE YOU ARRIVE. As a part of our process, we have a work station to re-drill axel holes (instead of using the pre-cut slots). Some Districts permit this, SOME DISTRICTS DO NOT. We can remove this work station if your District does not allow re-drilling. Due to the number of Districts, Michael's Woodshop is not able to provide guidance on these rules.